

Access to the Physical Environment

Targets	<u>Strategies</u>	Timescale	<u>Responsibility</u>	Success Criteria
To be aware of the access needs of disabled children, staff, governors and parents, carers.	 to create access plans for individual disabled children as part of their Support Plan process. 	As required	SENCO / Class Teacher / Parents/ Children	Support Plans are in pupils with SEND, and all staff are aware of pupils' needs.
	 to ensure staff and governors can access areas of school used in meetings. Annual reminder to parents, carers through questionnaire to let us know if they 	As required	Headteacher	All staff & governors and visitors/students are confident that their needs are met.
		Ongoing process	Headteacher	Continuous monitoring to ensure any new needs arising are met. Parents have full access to all areas of school.
	have problems with access to areas of the school.	Annual	Headteacher	Access to Work Information availaable https://www.gov.uk/access-to-work/apply
	 Circulate information to relevant staff on Access to Work scheme. 	ongoing		Volunteers and students are aware of needs of SEND children at all times.

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Ensure_support staff have	Identify training needs at regular	Ongoing	SENCO / Headteacher	Raised confidenceof
specific training	meetings			support staff
on disability issues.				
Ensure all staff (teaching	Share information with all	Ongoing		
& non teaching) are	agencies involved with		SENCO	All staff are aware of
aware of SEND	each child.			individual's needs
children's curriculum				
access				
All school visits and trips	Ensure venues and means of	Ongoing	evc / senco	All pupils are able to
need to be accessible	transport are vetted for			access all school trips
to all pupils	suitability when			and take part in a
	appropriate.			range of activities
Review PE curriculum to	Review PE curriculum to include	Ongoing		All pupils have access to
ensure PE is accessible to	, ,		SENCO & PE co-	PE and are able to excel.
all pupils	appropriate		ordinator	

Access to information

<u>Targets</u>	<u>Strategies</u>	<u>Timescale</u>	<u>Responsibility</u>	Success Criteria
Signage around school reflect additional languages that may be present.	Purchase appropriate signage for reception area and key facilities.	When needed	Headteacher / SENCO	ALL People feel they are welcome in school
Inclusive discussion of access to information in all parent/teacher meetings	Ask parents about preferred formats for accessing information eg braille, other languages.	Annually in Questionnaire.	SENCO / Headteacher	Staff more aware of preferred methods of communication, and parents feel included.